

2018 Stackpole-Hall Summer Job Employers

NOTE: Some employers will hire additional students through State Work Study or other programs after the allocated Stackpole-Hall positions are filled.

City of St. Marys

Sharon A. Brem, Bookkeeper
PO Box 1994
St. Marys, PA 15857
Phone: 781-1718 ext. 228
Email: sbrem@stmaryspa.gov

Jobs Available: 19

Park & Recreation Assistant

NOTE: The City of St. Marys requires a resume along with the job application.

Community Education Center

Kate Brock, Executive Director
4 Erie Avenue, Suite 200
St. Marys, PA 15857
Phone: 781-3437
Email: cec@communityedcenter.com

Jobs Available: 2

Education Intern
Communications Asst.

NOTE: The Community Education Center requires a resume along with the job application and would like you to email your resume and application.

Dickinson Center, Inc.

Patricia Porcaro, Human Resources
43 Servidea Drive
Ridgway, PA 15853
Phone: 776-0260
Email: pat.porcaro@dickinsoncenter.org
Website: www.dickinsoncenter.org

Jobs Available: 4

Psychiatric Rehabilitation Aide
Adult Mental Retardation Assistant
Caseworker Assistant
Therapeutic Activity Assistant

NOTE: Dickinson Center requires an agency application in addition to the PHEAA application. Go to www.dickinsoncenter.org Click on Careers, Scroll down and Click on Application .

2018 Stackpole-Hall Summer Job Employers

Elcam, Inc.

Jennifer Greenthaner
189 West Creek Rd.
St. Marys, PA 15857
Phone 781-7101 ext. 1003
Email: jgreenthaner@elcaminc.com
Website: www.elcaminc.com

Jobs Available: 3

Recreation/Education Aide
Child Care Aide

Elk County

Lee Neureiter, Chief Clerk
300 Center St.-Room 102
PO Box 448
Ridgway, PA 15853

Phone: 776-5310
Email: lneureiter@countyofelkpa.com
Website: www.co.elk.pa.us

Jobs Available: 6

Commissioners Office
Recycling Center
Sheriff's Office
Tax Assessment Office
Veterans Affairs Office
IT/Records Storage Office
Domestic Relations Office
Treasurer's Office
Conservation District

Elk County Catholic School System

Bob Breindel, Finance Director
600 Maurus St.
St. Marys, PA 15857
Email: breindelb@eccss.org

Jobs Available: 3

Athletic Dept. Clerical
Computer Lab Assistant

Elk County Community Foundation

Paula Fritz Eddy, Executive Director
32 So. St. Marys Street
PO Box 934
St. Marys, PA 15857
Phone: 834-2125
Fax: 834-2126
Email eccf@windstream.net
Website: www.elkcountyfoundation.com

Job Available: 1

Administrative Assistant

2018 Stackpole-Hall Summer Job Employers

Elk County Cooperative Extension

Natalie Aiello, 4H Youth Educator
240 Main Street
Ridgway, PA 15853
Phone: 776-5331
Email: nla11@psu.edu
Website: <http://extension.psu.edu/elk>

Jobs Available: 3

Youth 4-H Program Assistant

NOTE: Applicants who have their clearances will speed up the hiring process.

Elk County Council on the Arts

Sara Frank, Executive Director
237 Main Street
Ridgway, PA 15853
Phone: 772-7051
Website: www.eccota.com
Email: sara@eccota.com

Jobs Available: 2

Arts Assistant

NOTE: ECCOTA requires a cover letter and resume along with the PHEAA job application.

Elk County Humane Society

Sarah Evers, Operations Manager
1029 E. Eschbach Rd.
St. Marys, PA 15857
Phone: 834-3247
Email: management@echumanesociety.org
Website: www.echumanesociety.com

Jobs Available: 2

Kennel Technician

Flying Dove Ranch

Natalie Aiello
743 Old Red Mill Dam Road
PO Box 127
Ridgway, PA 15853

Jobs Available: 3

Summer Camp Program Assistant

Phone: 594-1598

Email: flyingdoveranch@gmail.com

NOTE: Applicants who have their clearances will speed up the hiring process.

2018 Stackpole-Hall Summer Job Employers

Fox Township

Kathy Dowie, Secretary/Treasurer
PO Box 184
Kersey, PA 15846

Phone: 885-8450 ext. 4

Email: foxtwp@ncentral.com

Jobs Available: 5

Arts & Crafts Instructor
Computer Applications Assistant
Concession Stand Asst. Manager
Recreation Program Coordinator Asst.
Recreation Assistant

NOTE: Fox Twp. also requires students to submit an additional application form as well as the PHEAA application. This application is available at the Township office or can be downloaded from www.foxtownship.com

Holy Rosary Church

Rev. David J. Wilson, Pastor
606 Penn Street
Johnsonburg, PA 15845

Phone: 965-2819

Email: holyrosary@ncentral.com

Job Available: 1

Clerical

Johnsonburg Area School District

Suzanne Buck, Payroll/Personnel Director
315 High School Road
Johnsonburg, PA 15845

Phone: 965-2536

Email: suzanneb@jasd.k12.pa.us

Website: www.johnsonburgareaschooldistrict.net

Jobs Available: 7

Clerical/Office
Landscape Assistant

Johnsonburg Borough

Rachel Kilhoffer

100 Main Street

Johnsonburg, PA 15845

Email: jbgboro@ncentral.com

Website: www.johnsonburgpa.com

Job Available: 2

Recreation Assistant

2018 Stackpole-Hall Summer Job Employers

Johnsonburg Municipal Authority

Lisa Sorg, Manager/Engineer

601 Market Street

Johnsonburg, PA 15845

Phone: 965-4218

Fax: 965-4219

Email: jmamanager@windstream.net

Website: www.johnsonburgmunicipalauthority.com

Jobs Available: 2

Water Quality Analyst

Office Administrative Asst.

Johnsonburg Public Library

Melinda L. Lewis, Director

520 Market Street

Johnsonburg, PA 15845

Phone: 965-4110

Fax: 965-3320

Email: jburglib@windstream.net

Website: www.johnsonburglibrary.org

Jobs Available: 2

Library Aide

Jones Township

Laurie Storrar

PO Box 25

Wilcox, PA 15870

Phone: 929-5138

Email: lstorrar@ncentral.com

Website: www.jonestownship.com

Jobs Available: 2

Youth Program Leader

Summer Park Program Asst.

Business Admin/Accounting

Civil Engineer

Northern Tier Community Action

Randall Metcalf, Deputy Director

PO Box 389

Emporium, PA 15834

Phone: 486-1161

Email: randall.metcalf@ntcac.org

Website: www.ntcac.org

Jobs Available: 2

Administrative Assistant

(St. Marys Head Start office)

NOTE: Northern Tier requires a cover letter and resume along with the PHEAA job application.

2018 Stackpole-Hall Summer Job Employers

Penn Highlands Elk

Curt Weisner
Human Resources Department
763 Johnsonburg Road
St. Marys, PA 15857

Phone: 788-8534

Email: cjweisner@phhealthcare.org

Jobs Available: 11

Nutrition
Radiology
Rehabilitation
Nursing
Resident Activities
Finance

NOTE: Penn Highlands Elk requires a cover letter and resume along with the job application.

Ridgway Area School District

Melissa Patterson, Human Resources Director
62 School Drive
Ridgway, PA 15853
Phone: 773-3146
Fax: 776-4299
Email: pattersonmelissa@ridgwayedu.com

Jobs Available: 4

Landscape Assistant
Office Assistant

Ridgway Borough

Paul McCurdy, Borough Manager
108 Main Street
PO Box 149
Ridgway, PA 15853
Phone: 776-1125
Fax: 772-5167
Email: curdy@windstream.net

Jobs Available: 5

Pool Attendants / Lifeguards
Water Testing / Treatment
Business Management
Human Resource Management
Municipal Management

Ridgway Public Library

Lann Yurchick, Director
329 Center Street
Ridgway, PA 15853
Phone: 773-7573
Email: library_director@ridgwaylibrary.org
Website: www.ridgwaylibrary.org

Jobs Available: 1

Library Assistant

2018 Stackpole-Hall Summer Job Employers

Ridgway YMCA

Mary Lynne Bellotti, Executive Director
34 North Broad Street
Ridgway, PA 15853
Phone: 776-1146
Website: www.ymcaridgway.com

Jobs Available: 3

Summer Camp Counselor

St. Marys Area School District

Warren Beck, Assistant Principal
977 So. St. Marys Road
St. Marys, PA 15857
Phone: 781-2125 or 781-2108
Email: wbeck@smasd.org OR
Email: lswackhammer@smasd.org
Website: www.smasd.org

Jobs Available: 8

Office Assistant
Landscape Assistant
Systems Analyst Assistant

St. Marys Area United Way

Heather Conrad, Executive Director
44 So. St. Marys Street
St. Marys, PA 15857
Phone: 594-2339
Email: hconrad@smauw.org

Jobs Available: 1

Marketing Assistant

NOTE: St. Marys Area United Way prefers applications to be emailed.

St. Marys Church

Kim Kerchinski, Business Manager
325 Church St.
St. Marys, PA 15857
Phone: 781-1019
Email: smchurch1@windstream.net (please put Attn: Kim Kerchinski in subject line)

Job Available: 1

Communications/Marketing/
Development

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St. Marys Public Library

Leslie Swope, Director
127 Center Street
St. Marys, PA 15857
Phone: 834-6141
Email: library@stmaryslibrary.org
Website: www.stmaryslibrary.org

Jobs Available: 2

Library Assistant

Western PA Conservancy

Kylie Maland, Watershed Manager
159 Main St.
Ridgway, PA 15853
Phone: 776-1114
Email: kmaland@paconserve.org
Website: www.waterlandlife.org

Job Available: 2

Watershed Conservation Intern

NOTE: In addition to the PHEAA job application, the Western PA Conservancy requires a cover letter and resume emailed to the address above with “Watershed Intern” listed in the subject line.

Wilcox Public Library

Barb DePonceau, Director
105 Clarion St.
PO Box 58
Wilcox, PA 15870
Phone: 929-5639
Fax: 929-9934
Email: wilcoxlibrary@windstream.net
Website: www.wilcoxlibrary.org

Job Available: 1

Library Aide